



CEAS

CollegeInvest Early Achievers Scholarship

Financial Aid Administrator Training

- Applicant Identification
- Applicant Eligibility and Amount
- Invoice Overview



CEAS

CollegeInvest Early Achievers Scholarship

Financial Aid Office Web Portal

<http://ceas.collegeinvest.org/>

- Receive login and password from Marcelino Casias at CollegeInvest 303.376.8818, 800.448.2424 or mcasias@collegeinvest.org
- Identify potential eligible applicants at CEAS FAO portal
 - Applicants can be queried individually or in defined groups and downloaded to an Excel spreadsheet
 - Applicants accessed at portal have satisfied the following CollegeInvest criteria:
 - Graduated with a high school GPA of 2.5 or greater
 - Signed a release permitting their information to be shared with eligible schools
 - Signed a FERPA release allowing schools to share information with CollegeInvest

Student Search – School Login

- Secure site
- Login and password protected



The screenshot shows a web browser window displaying the CEAS login page. The page features the CollegeInvest logo and the CEAS logo at the top. Below the logos, there is a navigation menu on the left and a login form on the right. The login form includes fields for School Code, School Login, and Password, along with a Sign In button. A blue box highlights the School Code field with the text "Federal School Code".

CEAS Menu

- Home
- Deadlines
- Student Search
- Invoicing
- Policies
- Procedures
- FAQs
- Contact Us
- Senior Letter

To begin, enter your School Code, Login and Password below

School Code:

School Login:

Password:

Federal School Code

For inquiries, visit Contact Us, or e-mail CollegeInvest at CEAS@CollegeInvest.org.

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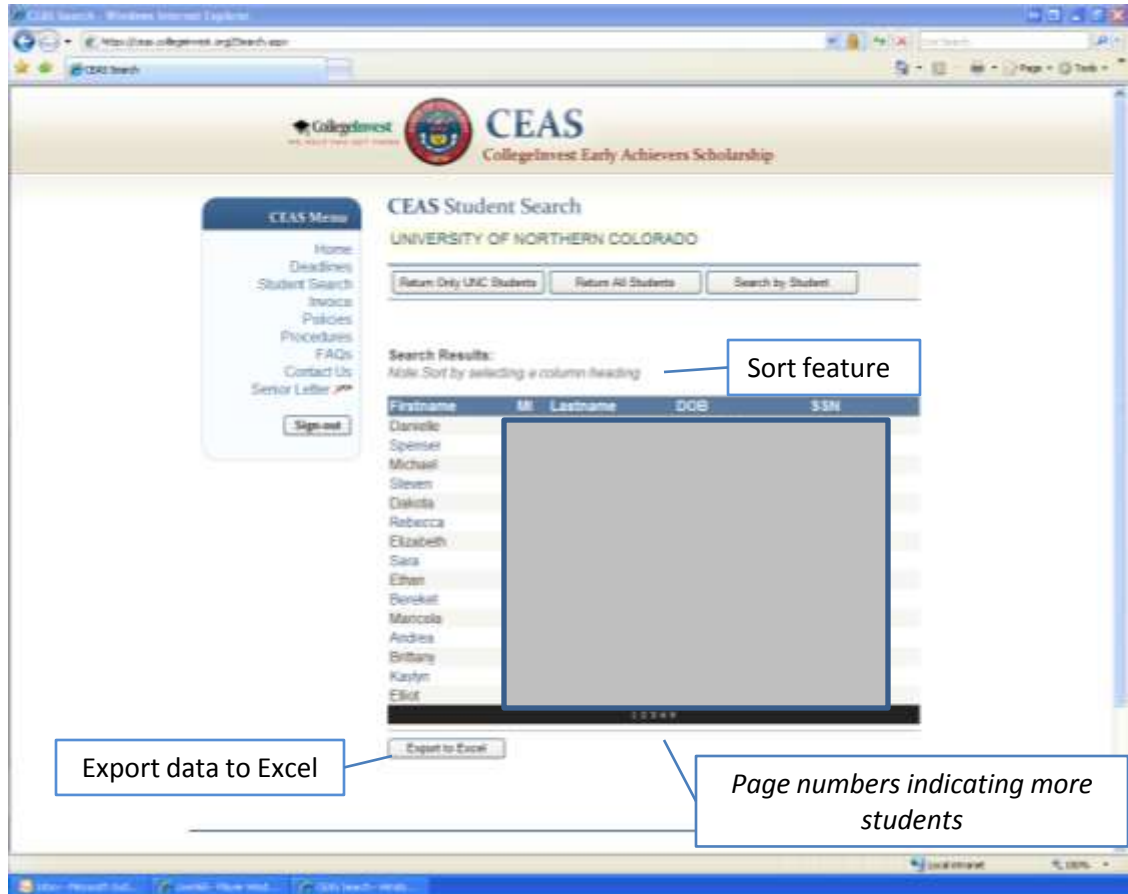
Query Options – Using UNC as Example

- **Return Only UNC Students** – Query only students who listed your school
- **Return all Students** – Query all students who have met all CollegeInvest criteria
- **Search by Student** –
 - Query a student by name, date of birth, and/or last four digits of SSN
 - Query students entered after a specific date



Return Only UNC Students – Example Continued

- Sort on any of the columns by clicking on the column header
- Sort ascending or descending
- Export data to Excel
- Use this query to target students demonstrating interest in your school



CEAS Student Search
UNIVERSITY OF NORTHERN COLORADO

Return Only UNC Students Return All Students Search by Student

Search Results:
Note: Sort by selecting a column heading

Firstname	M.	Lastname	DOB	SSN
Darvella				
Spencer				
Michael				
Steven				
Dakota				
Rebecca				
Elizabeth				
Sara				
Ethan				
Derek				
Marcos				
Andres				
Britany				
Kaylyn				
Elliot				

Export to Excel

Page numbers indicating more students

Return All Students – Example Continued

- Sort on any of the columns by clicking on the column header
- Sort ascending or descending
- Export data to Excel
- Use this query to scrub against school admission or financial database



The screenshot shows the CEAS Student Search interface. The page title is "CEAS Student Search" and the institution is "UNIVERSITY OF NORTHERN COLORADO". There are buttons for "Return Only UNC Students", "Return All Students", and "Search by Student". The search results are displayed in a table with the following columns: Firstname, MI, Lastname, DOB, and SSN. The table contains the following data:

Firstname	MI	Lastname	DOB	SSN
Flora				
Melissa				
Alexandra				
Demetri				
Lucas				
Marlene				
Stephen				
Shola				
Mai-Linh				
Andrew				
Samantha				
Mathew				
Spencer				
Arnold				
Justin				

Below the table is an "Export to Excel" button. The interface also includes a "CEAS Menu" on the left with links to Home, Deadlines, Student Search, Invoice, Policies, Procedures, FAQs, Contact Us, and Senior Labor.

Search by Student – Example Continued

- Use this query when working with individual student on potential eligibility
- Also use this query to identify students added by CollegeInvest after a certain date



The screenshot shows a web browser window displaying the CEAS Student Search page. The page title is "CEAS Search - Windows Internet Explorer" and the URL is "http://www.collegeinvest.org/Search.asp". The page features the CollegeInvest logo and the CEAS logo. A navigation menu on the left includes links for Home, Deadlines, Student Search, Invoice, Policies, Procedures, FAQs, Contact Us, and Senior Letter. The main content area is titled "CEAS Student Search" and includes a sub-header "UNIVERSITY OF NORTHERN COLORADO". Below this, there are three buttons: "Return Only UNC Students", "Return All Students", and "Search by Student". The "Search by Student" button is highlighted with a blue arrow. The search form includes several fields and checkboxes: "Include:" with checkboxes for "Date of Birth (DOB)", "Last 4 digits of SSN", and "Student's Name"; "First Name" and "Last Name" fields; "MI" and "Midd/yyyy" fields; and a checkbox for "Only return students added as of" with a "This Year" button and a "Cancel" button. At the bottom of the page, there is a footer with the text "For inquiries, visit Contact Us, or e-mail CollegeInvest at CEAS@CollegeInvest.org." and "Copyright © 2006, CollegeInvest."

Search by Student – Example Continued

- Query by first name, last name, date of birth, and/or last four digits of SSN
- If student data is not located, refer the student to CollegeInvest at 1-800-448-2424



The screenshot shows a web browser window displaying the CEAS Student Search interface. The page title is "CEAS Search" and the URL is "http://nces.collegeinvest.org/search.asp". The interface includes a navigation menu on the left with options like Home, Deadlines, Student Search, Invoice, Policies, Procedures, FAQs, Contact Us, and Senior Letter. The main content area is titled "CEAS Student Search" and "UNIVERSITY OF NORTHERN COLORADO". It features three search buttons: "Return Only UNC Students", "Return All Students", and "Search by Student". Below these are search criteria options: "Include:" with checkboxes for "Date of Birth (DOB)", "Last 4 digits of SSN", and "Student's Name". The "Student's Name" section has input fields for "First Name", "Last Name", and a "MI" dropdown. A blue arrow points to the "Last Name" field. There is also a checkbox for "Only return students added as of" with a "Find Now" button and a "Cancel" button. At the bottom, there is contact information: "For inquiries, visit Contact Us, or e-mail CollegeInvest at CEAS@CollegeInvest.org." and "Copyright © 2006, CollegeInvest."

Determining Eligibility

- Colorado resident qualifying for in-state tuition
- Applied for the College Opportunity Fund if school participates
- Pell eligible
- Enrolled at least half-time (minimum 6 credit hours or equivalent)

Determining the Amount of the CEAS

- Determined by the nine-month EFC amounts as listed for Pell-eligible students on the most recent Department of Education Pell Payment Schedule for the academic year covered by the award
- Award calculation for academic year 2009-2010
 - Pell EFC from 2309 to 4167
 - Full-time (12 credits +) receive \$1000
 - Half-time (6 – 11 credits) receive \$500
 - Pell EFC from 0 to 2308
 - Full-time (12 credits +) receive \$750
 - Half-time (6 – 11 credits) receive \$375
- Minimum award is \$100 (\$50/semester or \$33/quarter)
- No scholarships are awarded for summer term

Satisfactory Academic Progress (SAP)

- Applicants suspended from receiving financial aid due to the school's SAP policy are also suspended from receiving CEAS scholarship
- Applicants failing to maintain a cumulative 2.0 GPA may not receive CEAS Scholarship assistance after June 1 of each year until they have established a cumulative 2.0 GPA and meet college's SAP policy

Transfer Students

- Students must request of CollegeInvest that the scholarship be transferred to the new school
- CollegeInvest will require transfer students to certify SAP from prior school and cumulative GPA



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Financial Aid Overawards

- Prior to invoice adjust package per financial aid office policy
- After invoice no CEAS adjustment required

Return of Funds

- If a student withdraws and is due an authorized refund, the school may return funds to CollegeInvest according to its Title IV refund policy
- Refunds must be accompanied with student's name, last four digits of SSN and enrollment status.



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Invoice Payment

- If student enrolled at two schools, the home school for financial aid purposes may invoice for the student
- CollegeInvest will make good faith effort to make payment on invoice within 10 business days of receipt



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Invoice Deadlines

- Schools may invoice once per term after census
- Semester-term deadline for invoices is as follows:
 - Fall Term – November 15
 - Spring Term – March 15
- Quarter-term deadline for invoices is as follows:
 - Fall Term – October 15
 - Winter Term – February 15
 - Spring Term – May 1



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Questions

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